

**Q:** What information is needed when I submit a sample?

**A:** When submitting samples please use our sample submission form or for Nadcap related work, include the following:

# Nadcap Requirements

The following requirements apply to all Nadcap related work. If Nadcap requirements do not apply, please include all relevant information. In order to comply with the requirements of SAE AS7101 Revision B and to serve our customers better, Luvak Inc. requests our customers include the following information on the paperwork accompanying samples submitted for analysis:

Authorization: The material supplier's purchase order number and, in the case of a blanket purchase order, the release number and name of technical contact.

Identification: The identification should include the sample number, the heat number and the lot number including other lots represented to tie the laboratory report to the material supplier's records.

Sample Description: The sample description should include the quantity, form, and condition of the sample(s). Examples: 1 bar, 3 in O.D.; 2 weld coupons; 6 cast test bars. Condition – As cast/forged, pickled.

Material Name and Requirements: The material name should include the following designations:

- a. Material specification including applicable revisions and class to which material is to be evaluated and certified.
- b. Tests to be performed.
- c. Testing specifications if not included in material specification. For example:  
Test per ASTM E 1019 or ASTM E 1097.
- d. Common name of material.

If a sample type is unknown, please designate an "unknown." If a specification certification is not required, please indicate.

Please share the above information with all personnel that submit samples to Luvak Inc. Luvak Inc. appreciates your assistance in this matter. If you have any questions or need clarification, feel free to contact us prior to submitting any work.